

Celebrating

40
years

May 1, 2024

Dožínky®

New Prague Chamber of Commerce

101 East Main Street

New Prague, MN 56071

952.758.4360 fax 952.758.5396

info@newprague.com

Re: Dožínky® Food Vendor Registration

Dear Vendor,

The 40th Annual Dožínky® and Classic Car Cruise event will be held on September 20th and 21st in 2024!

The Classic Car Cruise showcases many vintage show-worthy automobiles. They cruise down historic Main Street and the evening is capped off with a street dance. Saturday is Dožínky®, featuring the Parade of Farm Pride at Noon and followed by a leisurely afternoon of arts and crafts, ethnic food and music, historic displays and demonstrations. Under normal circumstances, we anticipate more than 20,000 festival-goers over the entire weekend.

We hope you'll consider joining us in making our event a success again in 2024! We've enclosed Vendor Guidelines which include our pricing and rules and regulations. **As a reminder, you will need to file for a temporary food permit with either the State of Minnesota (Scott County side) or Le Sueur County Health Department (Le Sueur County side).** Please also check your State of MN electrical guidelines. [We must receive your application with payment by July 22nd, 2024.](#)

You must supply your own electricity and water. The vendor committee will approve and assign booth spaces on a first come first serve basis. If you have a request for a certain booth space, you must let us know IMMEDIATELY. We will do our best to honor everyone's needs but cannot guarantee it. ****We are limiting each vendor to one spot due to space limitations****

IMPORTANT (PLEASE READ!):

1. You **must** place cardboard under any fryers or equipment that will make a mess on the streets and sidewalks. If you fail to comply, you will not be asked to return as a vendor at our event in the future. We are requiring a \$200 damage deposit with registration for all food vendors.
2. **DO NOT** block entrances to businesses and apartment buildings. You will be asked to tear down and move if you set up in front of a business or apartment entrance.
3. This is a celebration! Please be kind to business owners and neighboring vendors.

We sincerely thank you for your cooperation. If you have any questions regarding our fabulous Dožínky® festival or Classic Car Cruise, please don't hesitate to contact us at the New Prague Chamber of Commerce at 952-758-4360.

Thank you!

Brooke Sticha
Executive Director

New Prague Chamber of Commerce

Classic Car Cruise and Dožínky®: SEPTEMBER 20 and 21, 2024 FOOD AND BEVERAGE VENDOR GUIDELINES

- Cruise Night vendors may begin setting up **NO EARLIER** than 2 p.m. and must close by 1 a.m. Main Street closes at 5:30 p.m.; Cruise begins at 6:30 p.m. Please do not obstruct traffic when setting up your booth. Dožínky® food booths must be open for service by 10:00 a.m. and may remain open until 7:00 p.m. All food booths must be torn down and off Main Street by 9:00 PM on Saturday, September 21.
- The Dožínky® Committee will assign booth space and give approval of food items in the order in which complete applications, including payment, are received. If you have a request for a certain booth space, you must let us know IMMEDIATELY. We will do our best to honor everyone's needs. *We have limited space for trailers.* Final details will be sent in August. Booths are primarily placed on city sidewalks. The sidewalk area is 10 feet in depth (from building to the street). You must describe your booth/unit **in detail** on the application. All booths must be self-standing – no stakes.
- Food booths are required to have either MDH/MDA, or a temporary food license. Temporary food stand licenses will be granted through the State (Scott County or North side of Main Street) or Le Sueur County (Le Sueur County or South side of Main Street). The State charges \$90 (MDH license is good for both sides of hwy) and Le Sueur County charges \$50. We will work with each temporary food stand to make sure they get the best fit for their business.
- If your group has liability insurance, please furnish us with a certificate of insurance. If you do not, we want you to be aware that the **Chamber's insurance does not cover your booth.**
- Your group will be responsible for full clean-up of your booth area. We have experienced some problems in the past with booths leaving an area unclean after use (**please place cardboard under fryers**). Please remember that each business along Main Street is gracious in the use of their space, and you will be responsible for leaving the area clean. **You cannot use business dumpsters to dump your garbage!**
- **You must supply your own electricity and water.** Generators used for electricity must be enclosed, or far enough away as to not disturb others. The New Prague Chamber of Commerce reserves the right to ask you to move your unit, or shut down your booth.
- **The New Prague Chamber of Commerce reserves the right to limit the number of vendors selling the same type of food.**
- If you do not follow the rules, you may not be allowed back in future years.
- The event is held rain or shine and NO REFUNDS will be given for no shows on this weekend. No refunds or cancellations will be given after August 1, 2024.
- Please read all information carefully, and fill out the registration form (attached). **All forms must be filled in completely.**

Return these forms to the Chamber office by July 22, 2024

2024 Fee Schedule (+\$200 damage deposit)

	Dožínky®	Cruise Night
Chamber Members	\$200.00*	\$200.00*
Non-Profit Groups	\$185.00	\$185.00
All Non Chamber Member Businesses	\$400.00	\$400.00

*** Chamber dues must be current to receive member discount!**

A \$200 damage deposit is required with registration. The fee will be returned following the event if your area is cleaned appropriately.

CRUISE NIGHT & Dožínky® 2024 FOOD & BEVERAGE BOOTHS REGISTRATION

Mail to:

New Prague Chamber of Commerce, 101 E Main St, New Prague, MN 56071 (952) 758-4360

Name of Food Applicant (organization, business) _____

Contact Person _____ Phone _____
(Where you can be reached on Dožínky® weekend)

Address _____ City _____ Zip _____ Phone _____

E-Mail Address _____

Please describe booth set up (tent, tables, etc.) and minimum size requirements (including height):
Booths spaces are 12' wide x 9' deep. **Please note if you are bringing a trailer to this event; space is limited.**

Dožínky® REGISTRATION

- Food to be sold: 1. _____
2. _____
3. _____

Fee Category: (check only one)

1. _____ Chamber of Commerce Members (\$200.00)
2. _____ Non-Profit Groups or Individual (\$185.00)
3. _____ Non-Chamber Member Business (\$400.00)

CRUISE NIGHT REGISTRATION

- Food to be sold: 1. _____
2. _____
3. _____

Fee Category: (check only one)

1. _____ Chamber Members (\$200.00)
2. _____ Non-Profit Groups (\$185.00)
3. _____ Non-Chamber Members (\$400.00)

ALL APPLICATIONS ARE SUBJECT TO APPROVAL BY THE Dožínky® COMMITTEE

DOŽINKY® IS HELD RAIN OR SHINE – NO REFUNDS WILL BE GIVEN DUE TO INCLEMENT WEATHER

YOU ARE NOT CONSIDERED REGISTERED UNTIL WE RECEIVE YOUR PAYMENT AND ALL FORMS ARE COMPLETED AND RETURNED